

# **Getting Started with ER 1 E-Returns**

## **1.1 Introduction**

The Central Board of Excise and Customs has issued a notification making e-filing mandatory for assessees with effect form 1-4-2010. As per the Notification, all the registered Excise Manufacturers who have paid total duty of rupees ten lakhs or more including the amount of duty paid by utilization of CENVAT credit in the preceding financial year to file the **monthly** return, electronically under sub-rule (1) of Rule 12 of the Central Excise Rules, 2002.

To assist and manage e-filing, Central Board of Excise & Customs has set up an e-governance portal – **Automation of Central Excise and Service Tax (ACES)** [http://aces.gov.in]

## 1.1.1 E-Filling of Form ER 1

Currently, ACES application allows filing Monthly/Quarterly Return for the Registered Manufacturers online who are accessing the ACES site through PCs / Internet Browsers.

To make E- filing easy for the Excise Manufacturers to file returns in Automation Of Central Excise And Service Tax (ACES), department has given the options of off line filing using **Excel utility** or **XML schema**.



**XML Schema** is a language for describing the structure and constraining the contents of XML documents

Assessees who are not maintaining the records in computerised system, can down load the Excel utility and enter the details manually, validate and upload the Excel utility.

Assessees who have computerized systems in place and can generate their return from their existing application, department has given the process to prepare return in XML format validate and upload the ER 1 return. Benefits of using the XML schema is that if user is having huge data to upload instead of entering manually they can use their application for generating XML schema.



# 1.2 Generating ER 1 E-Returns from Tally. ERP 9

Meeting all the requirements of E-Returns, Tally.ERP 9 now provides the option to generate monthly return with a click of a button.

For generating E-Returns from Tally.ERP 9, let us take the example of **ABC Company** which is registered as per Excise Rules and engaged in Manufacturing.

## 1.2.1 Generate ER 1 E-Returns

To generate ER 1 E-Returns

Go to Gateway of Tally > Display > Statutory Reports > Excise Reports > Manufacturer > E-Return



Figure 1.1 Excise Manufacturer Reports Menu

Press Enter to view Exporting ER 1 E-Return screen



Export Report		ABC Company		Ctrl + M
Current Period 1-4-2010 to 31-3-201				
List	of Selected Companies		Cotoway of Tally	
Name of Company	E	Exporting ER1 E-Return		
ABC Company	Excise Unit Language Format Export Location Output File Name	: ABC Company : Restricted (ASCII Only) : XML (Data Interchange) : C:\Tally.ERP9 : AAAC \$6092DXM001_02082	2011122320PM.xml	
	From To Place Date Remarks Validation	: 1-12-2010 : 31-12-2010 : : : : : : : : : : : Yes	Export ? Yes or No	

#### Exporting ER 1 E-Return screen appears as shown



Press **Backspace** to provide **Return's Period**, **Place**, **Date** of generating e-returns and other details

- Excise Unit: As Tally.ERP 9 allows creating and maintaining accounts of multiple units in a single company and allows to generate Excise Unit-wise e-returns. Excise Unit field is provided to select the Excise unit for which E-Return to be generated. Example: ABC Company.
- Language: Language is fixed to Restricted (ASCII Only) and the application will not allow to move the cursor to change the language.
- Format: Format is fixed to XML (Data Interchange). Currently, the ACES application supports the uploading of E-Returns generated in XML format from computerised systems. Hence, the XML (Data Interchange) is defaulted and application does not allow to change the export format.
- **Export Location**: By default, it displays the path where Tally.ERP 9 is installed. In Export Location field enter the details of the path to where the XML file to be exported.





Ensure a copy of **ACES\_ER1.xsd** file is copied to the folder (Tally.ERP 9 folder) to which the E-Return is getting exported. ACES\_ER1.xsd file is required because on exporting the XML E-Return from Tally.ERP 9, the ACES\_ER1.xsd validates the data structure of the E-Returns generated automatically.

If the ER1 E-Return generated form Tally.ERP 9 is not validated ACES\_ER1.xsd, while uploading such ER1 E-Returns ACES application displays the error & will not allow to upload the file.

 Output File Name: Tally.ERP 9 by default displays the Output File Name in the Format as specified under E-Return Requirements.

The E-Return Requirement has clearly indicated that the E-Return File Format should - 15 Digit ECC Number\_ Month Date Year Hour Minutes Seconds AM/PM.xml

Example: AAACS6092DXM001\_02042011122546PM.xml



Tally.ERP 9 allows the user to change the **Output File Name** while generating the e-return in **XML** format.

But to upload the E-Returns, assessee has to follow the **file name structure** as **specified** under **E-Returns Requirement**. If the File name structure is different then, the ACES application will not allow the Assessee to upload the Returns.

- **From**: In this field enter the period (1-12-2010) from where the return to be generated.
- **To**: In this field enter the **till** (31-12-2010) date to generate the return



By default the period in **From** and **To** date filed will be displayed based on the last date of the entry in the books of accounts.

- D Place: In this field enter the place of generating the return
- Date: In this field enter the Date on which e-Return is generated
- Remarks: In this field enter the details as Monthly Return for 31-12-2010 to 31-12-2010



*From* and **To** period, *Place*, *Date* and *Remarks* are *Mandatory* fields. If the Assessee generates the returns without or incomplete details, the e-return generated will show the errors for the missing details.



Validation: This field will be displayed in Exporting ER1 E-Return screen only when the HSN code defined in Tariff Classification is not correct, If the finished goods cleared (sold) have Negative Stock, Stock Items without valid Reporting UOM and Excise sales recorded with Notification Number but the Notification Type is not defined.

By default, Validation option will be set to Yes. Press Enter to view the E-Return Validation Screen

E- Return Validation screen appears as shown



Figure 1.3 E-Return Validation screen

E- Return Validation screen displays the **Type of Error** with the **Error Count**. To rectify the error, select the error type and press Enter.

## 1.2.1.1 Excise Reporting UOM Validation

Under Central Excise Tariff Act, for every excise stock item Unit of Quantity is defined. Example: Unit of Quantity is U for Numbers

The act also makes it clear that all the reports relating to stock items are required to be indicated with the relevant **Unit of Quantity** as specified under Central Excise Tariff Act. It even applies to **E-returns**. In Tally.ERP 9 **Unit of Quantity** is termed as **Reporting UOM**.

In case, the users are not using the **Defined Unit of Quantity** as **Reporting UOM** for the stock items then it is must to assign the appropriate Unit of Quantity to generate **E-Returns.** If there are any differences in the Unit of Quantity defined in the item master then the application will show the discrepancies for validation till such mistakes are corrected.





In Tally.ERP 9, while creating the stock item application gives the option to define the **Base Unit** and **Reporting UOM**.

As per **Central Excise Act**, in all the reports relating to stock items are required to be indicated with the relevant **Unit of Quantity** as specified under **Central Excise Tariff Act**. All the reports will display the Stock item details based on the reporting UOM selected

Following are the Unit of Quantity defined under Central Excise Tariff Act

Unit of Quantity	Description
1KKWH	1000 Kilowatt Hours
C/K	Carats
СМ	Centimetre
CM3	Cubic Centimetre
G	Grams
GI F/S	Gram of Fissile Isotopes
KG	Kilograms
KL	Kilolitre
L	Litre
М	Metre
M2	Square Metre
M3	Cubic Metre
MM	Millimetre
MT	Metric Tonnes
PA	Number of Pairs
Q	Quintal
Т	Ton
TU	Thousand in Nos
U	Numbers



Excise Reporting UOM can be updated from

- 1. Excise Reporting UOM Validation
- 2. Stock Item Alteration
- 3. Reporting UOM

#### 1. Excise Reporting UOM Validation

From Excise Reporting UOM Validation screen **update** (assign) the stock items with **appropriate reporting UOM** where the reporting UOM defined for the stock items is not the **Unit of Quantity** defined under Central Excise Tariff Act.

Select No/Invalid Excise Reporting UOM for Stock Item and press Enter to view Excise Reporting UOM Validation screen

Excise	Reporting UOM Validation		ABC Compar	y				Ct	rl + M ×
Excise U	nit Name : ABC Company						1-Apr-201	0 to 13-	Dec-2010
SI. No.	Name of Stock Item	Tariff Name	HSN Code	U	nits	Excise Reporting UOM	Conversion Factor		
1	ACETONE	Acetone	29141100	Kgs				_	Kas
2	DAX SUPER MG 20 W 40	Industrail Oil	27101980	LTR	List of Excise UON	f Excise Reporting M I	UOM Description	=	LTR
3	PETROLEUM SULPHONATE	Industrail Oil Petroleum Sulphonate	34029020	LIR Kgs	1KKWH C/K	1000 Kilow	vatt Hours Carats	=	LTR
5	RECOVERED IPA	I.P.A	29051220	Kgs	CM CM3 G	( Cubic (	Centimetre Centimetre Grams	=	Kgs
6	Recovered Methanol	Methanol	29051100	Kgs	GI F/S KG KL	Gram of Fissile	e Isotopes Kilograms Kilolitre	=	Kgs
7	Recovered Toluene	Toluene	29023000	Kgs	L M	S.a.	Litre Metre	=	Kgs
0	Sodium Petroleum Sulphonate	Perioreum Sulphonate	34023020	r ýs	M3 MM MT PA Q T TU U	G Me Numb Thouse	Julio Metre Millimetre tric Tonne er of Pairs Quintal Ton and in Nos Numbers	=	Kgs

Figure 1.4 Excise Reporting UOM Validation Screen

Excise Reporting UOM Validation screen displays the details of **Name of Stock Item, Tariff Name, HSN Code** and **Units**.



In **Excise Reporting UOM Validation** screen Tally.ERP 9 will display the stock Items which are identified as **Finished Goods** & **Capital Goods** (Stock Item Type).



In Excise Reporting UOM Validation screen specify the appropriate Excise Reporting UOM to each single item. If the Reporting UOM selected is different than the Units (Base Unit) cursor will move to Conversion Factor section to define the conversion factor.

Excise	Excise Reporting UOM Validation ABC Company Ctrl + M 🛚												
Excise U	nit Name : ABC Company					1-A	or-201	) to 13	-Dec	-2010			
SI. No.	Name of Stock Item	Tariff Name	HSN Code	Units	Excise Reporting UOM	0	Conve	rsion F	acto	r			
1	ACETONE	Acetone	29141100	Kgs	KG	1	KG	=	1	Kgs			
2	DAX SUPER MG 20 W 40	Industrail Oil	27101980	LTR	L	1	L	=	1	LTR			
3	DAXTHERM-500	Industrail Oil	27101980	LTR		1	L	=	1	LTR			
4	PETROLEUM SULPHONATE	Petroleum Sulphonate	34029020	Kgs	KG	1	-	=	1	Kas			
5	RECOVERED IPA	I.P.A	29051220	Kgs	KG	1	KG	=	1	Kas			
6	Recovered Methanol	Methanol	29051100	Kgs	KG	1	KG	_	1	Kac			
7	Recovered Toluene	Toluene	29023000	Kgs	KC	1	KG	_	1	Kgs			
8	Sodium Petroleum Sulphonate	Petroleum Sulphonate	34029020	Kgs	KG		KG	_		Kgs			
					KG	1	KG	=	1	Kgs			
										_			
						Acce		ept	?				
								Yes	or N	0			

The completed Excise Reporting UOM Validation screen appears as shown

Figure 1.5 Completed Excise Reporting UOM Validation screen



From Excise Reporting UOM Validation screen the Excise Reporting UOM and Conversion Factor has to be specified for each stock item.

**Excise Reporting UOM Validation** screen displays the items with the stock Item Type - **Finished Goods** for which transactions (manufacturing Journal/ Excise Sales) are recorded.



#### 2. Stock Item Alteration (Update Single Stock Item)

In this method **Reporting UOM** is updated one stock item at a time by identifying the stock items which have the reporting UOM which is not the Unit of Quantity as defined under Central Excise Tariff Act.

To understand how to update single stock item, let us take the example of stock item which have the Reporting UOM as LTR. In ABC Company the stock items to which the Unit of measurement - LTR is used, the applicable Unit of Quantity is L.

To update the stock item,

Go to Gateway of Tally > Inventory info. > Stock Items > Alter (Single Stock Item) > select DAX SUPER MG 20 W 40 from the List of Stock Items

To define the Reporting UOM

□ Tab down to Set/Alter Excise Details field and set the option to Yes.

Stock Ite	em Alteration	ABC Company
Name (alias)	: DAX SUPER MG 20 W 40	
Under Units	: FINISH PRODUCT : LTR	Tax Information         Tariff Classification       : Industrail Oil         Set/Alter Excise Details       ? Yes         TCS Nature Of Goods       :

Figure 1.6 Stock Item Alteration

- Press Enter to view Excise Details screen
- In Excise Details screen
  - In Reporting UOM filed application prompts to select applicable UOM from the Units list. Select L from the list.

Excise Details	5	A	BC Company			Ctrl + M
Name : E						
(alias) :						
Under		Excise Details for Tariff Classification	: DAX SUPER M : Industrail Oil	G 20 W 40		
Units	Excise Unit Name	Reporting UOM	Conversion Factor	Set/Alter Duty Detail	Stock Item s Type	
	Daxesh Petrochem Pvt.	Ltd.	L =	LTR No	Finished Goods	
	L	ist of Excise Reporting	g UOM			
	Excis	e UOM	Description			
	1KK C/K	WH 1000 Kile	owatt Hours Carats			
	CM		Centimetre			
	G	s Cubic	Grams			
	GI F KG	IS Gram of Fiss	ile Isotopes Kilograms			
	KL		Kilolitre			
			Liure	There is no deser	intion for the	
	M M2	S	Metre quare Metre	Unit of Measureme	ent created by	
	M3	(	Cubic Metre	the use	rs	
	MT	M	Millimetre Ietric Tonne			
	PA	Num	ber of Pairs Ouintel			
	T	_	Ton			
		Thous	sand in Nos Numbers			

Figure 1.7 Excise Details screen

Press Enter. If the Reporting UOM selected is different than the Units (Base Unit) cursor will move to Conversion Factor section to define the conversion factor.

	Excise Details for Tariff Classification	: DAX SUP : Industrai	ER MG 20 W	40	
Excise Unit Name	Reporting UOM	Conver Fact	rsion or	Set/Alter Duty Details	Stock Item Type
Daxesh Petrochem Pvt. Ltd.	L	1 L =	1 LTR	No	Finished Goods

Figure 1.8 Defining Conversion Factor



The List of Excise Reporting UOM displays the details of existing Reporting UOM, Excise UOM and Description.

The existing Reporting UOM created by the users will also be available under the **Reporting UOM** list without any description. The existing Reporting UOM once replaced with the actual **Reporting UOM** will disappear from the list and will not be available for selection.

**Reporting UOM** defined for the stock item will be considered as **Unit of Quantity** for all the **Excise Reports** including **E-Returns**.

- Retain the other settings.
- Press Enter to save Excise Details and Stock Item Alteration



#### 3. Reporting UOM (Update Multiple Stock Items)

In case of companies which have many stock items for which the Reporting UOM is different than **Unit of Quantity** defined under Central Excise Tariff Act and doesn't want to define the Reporting UOM to each item then user can use multi-stock Reporting UOM alteration option- **Reporting UOM** available in Tally.ERP 9

To update **Reporting UOM** for multiple **Stock Items**,

#### Go to Gateway of Tally > Inventory Info. > Update Excise Info. > Reporting UOM

□ Select the required **Excise Unit** (if multiple Units are available)

Tally.ERP 9 allows to update **Reporting UOM** to stock items in three ways

- Excise Unit wise
- Tariff wise
- Base Units wise

#### i. Excise Unit - wise

Excise Unit-wise update allows to define the reporting UOM to all the excise Stock items of the Excise Unit.

To update reporting UOM, In **Select Excise Unit** screen

- Name of Excise Unit: If company has more than one excise unit select the appropriate Excise Unit from the List of Excise Units to update the Reporting UOM to the stock items belonging to the excise unit selected. if in the company has only one excise unit then that excise Unit name will be displayed by default.
- **Name of Tariff**: Select **Any** from the list
- Name of Base Units: Select Any from the list and press enter to view Update Excise Reporting UOM screen



Here Name of Tariff and Name of Base Units are set Any, because ABC Company wants to view all the excise stock items of the excise unit.



Update	Excise Reporting UOM		ABC Company				Ctrl + M	×
Excise U	nit Name :ABC Company					1-Apr-2010	to 13-Dec-201	0
Unit of M	easure : <sup>J</sup> Any Ex	cise F	Reporting UOM:					
SI. No.	Name of Stock Item		List of Excise Reporting UOM	Units	Excise Reporting UOM	Convers	ion Factor	
1	Aba	N D.	Excise UOM Description					
	ADC		J Any		кG	KG	KG	
2	ACETONE	Acet	1KKWH 1000 Kilowatt Hours					
			C/K Carats CM Centimetre		Kgs	Kgs	Kgs	5
3	AOC OIL:-150	AOC	CM3 Cubic Centimetre		ITD	I TD	LTE	
4		Tran	G Grams		LIK	LIK	LIF	`
		i ran.	KG Kilograms		L	1 L	= 1 LTF	2
5	AOC OIL-500	AOC	KL Kilolitre					
			L Litre M Metre		LTR	LTR	LTF	2
6	Capillary Injector Port & Pneumatics	PLAN	M2 Square Metre		LI			
7	CAUSTIC LYE	Caus	M3 Cubic Metre		S	Ŭ	Ŭ	
			MT Metric Tonne		Kgs	Kgs	Kgs	5
8	Caustic Soda Flakes	Caus	PA Number of Pairs					
			Q Quintal		Kgs	Kgs	Kgs	5
9	CAUSTIC SODALTE	Caus	TU Thousand in Nos		Kas	Kas	Kas	s
10	CLAY / ACTIVATED FULLARS EARTH	Clay	U Numbers		Ŭ	, in the second s	Ŭ	
					Kgs	Kgs	Kgs	5
11	DAXOL T	Tran			Т	I TD	I TE	
12	DAX SUPER MG 20 W 40	Indus			LIK	LIK	LIF	Ì
12		aut			LTR	LTR	LTF	2
13	DAXTHERM-500	Indus						
	DME				LIR	LTR	LTF	۲.
14	DWF	M						
							53 more	

#### The **Update Excise Reporting UOM** screen is displayed as shown:

Figure 1.9 Update Reporting UOM screen

Observe, the Update Excise Reporting UOM screen displays **all the stock items** created under the Excise Unit - **ABC company**.

In real business scenario an excise manufacturer may be dealing in excise stock items having **same reporting UOM** or **different reporting UOM's**.

If all the items created in the excise unit have single Reporting UOM then, in Excise Reporting UOM field select the applicable Excise UOM from the List of Excise Reporting UOM.

**Example**: For **all the excise Items** of ABC company Unit of Quantity is **KG** then select **KG** in **Excise Reporting UOM** field. On selection of Excise Reporting UOM the same will be displayed for all the items.



Update	Update Excise Reporting UOM ABC Company Ctrl + M 🗴												
Excise U	nit Name : ABC Company					1-Apr-2010	to 13-Dec-2010						
Unit of M	easure : <sup>J</sup> Any Ex	cise F	Reporting UOM: KG										
SI. No.	Name of Stock Item	-	List of Excise Reporting UOM	Units	Excise Reporting UOM	Convers	ion Factor						
1	Abc	N Bu	Excise UOM Description		KG	KG	KG						
2	ACETONE	Acet	1KKWH 1000 Kilowatt Hours C/K Carats		KG	KG	Kas						
3	AOC OIL:-150	AOC	CM Centimetre CM3 Cubic Centimetre		KG	KG	LTR						
4	AOC OIL -1100	Tran	GI F/S Gram of Fissile Isotopes KG Kilograms		KG	1 KG	= 1 LTR						
5	AOC OIL-500	AOC	KL Kilolitre L Litre		KG	KG	LTR						
6	Capillary Injector Port & Pneumatics	PLAN	M Metre M2 Square Metre M3 Cubic Metre		кG	KG	U						
/	CAUSTIC LYE	Caus	MM Millimetre MT Metric Tonne		кG	KG	Kgs						
9		Caus	Q Q Quintal T Ton		KG	KG	Kgs						
10	CLAY / ACTIVATED FULLARS EARTH	Clay	TU Thousand in Nos U Numbers		KG	KG	Kgs						
11	DAXOL T	Tran			KG	KG	Kgs						
12	DAX SUPER MG 20 W 40	Indus			KG	KG	LTR						
13	DAXTHERM-500	Indus			KG	KG							
14	D M F	DМ			NG	KG	LIR						
							53 more ↓						

Figure 1.10 Update Reporting UOM screen

Define the Conversion factor if the Base unit is different than the Excise Reporting UOM and save the changes.

On accepting **Update Excise Reporting UOM** screen, The unit of measurement **KG** will be updated as the **Reporting UOM** to all the Excise Items.

If the stock Items created in the excise unit have different Reporting UOM then, in Excise Reporting UOM field select Any from the List of Excise Reporting UOM. Update Excise Reporting UOM only to those stock items where ever there is discrepancy and retain the Reporting UOM of other items intact.

To define the Reporting UOM for other Stock items press **Enter**, the cursor will move to **Excise Reporting UOM** column, select the stock item and define the **Reporting UOM** and **Conversion Factor**.

1	Update	Excise Reporting UOM		ABC Compan	y					C	trl +	M×
	Excise U	nit Name : ABC Company						1-Ap	r-2010	to 13	-Dec	-2010
	Unit of M	easure : <sup>J</sup> Any Ex	cise Reporting UOM: <sup>1</sup>	Any								
	SI. No.	Name of Stock Item	Tariff Name	HSN Code	U	nits	Excise Reporting UOM	C	onver	sion F	acto	r
	1	Abc	N Butanol	29051300	KG		KG	1	KG	=	1	KG
	2	ACETONE	Acetone	29141100	Kgs		KG	1	KG	=	1	Kgs
	3	AOC OIL:-150	AOC Oil	27101990	LTR							
		4.0.0.011 4444	T ( 01	07404000								LIR
	4	AUC OIL -1100	Transformer Oil	27101980	LIK	List of Excise UON	f Excise Reporting	UOM Descrip	tion	=	1	LTR
	5	AOC OIL-500	AOC Oil	27101990	LTR	414104411	1000 151					
	6	Capillary Injector Port & Pneumatics	PLANT AND MACHINERY.	902700	u	1KKWH C/K CM	1000 Kiloi	Carats Centimetre				U
	7	CAUSTIC LYE	Caustic Soda Lye	28151200	Kgs	CM3	Cubic (	Centim	etre			
	8	Caustic Soda Flakes	Caustic Soda Flakes	28151110	Kgs	GI F/S KG	GI F/S Gram of Fissile Isoto KG Kilogr					Kgs
	9	CAUSTIC SODA LYE	Caustic Soda Lye	28151200	Kgs	KL L		Kilo L	litre .itre			ĸgs
	40		0		14 million	M M2	Sa	M Naro M	etre			Kgs
	10	CLAT / ACTIVATED FULLARS EARTH	Clay		ĸgs	M3	C	ubic M	etre			Kgs
	11	DAXOL T	Transformer Oil	27101980	LTR	MM MT	Me	Millim tric To	etre nne			ITR
	12	DAX SUPER MG 20 W 40	Industrail Oil	27101980	LTR	PA Q	Numb	er of P Qui	airs intal			LIIX
	12		la duatasil Oil	27101020	L TD	T	Theorem		Ton			LTR
	13		industrali Oli	27101980	LIK	U	Thouse	and in I Numb	vos pers			LTR
	14	DMF	DMF		KG							
										53 1	more	

Figure 1.11 Update Reporting UOM screen

Similarly, user can select other stock items to define the Excise Reporting UOM & Conversion Factor. After alteration of Excise Reporting UOM press **Ctrl + A** (short cut key to save the changes) or press **Enter** till you reach **Accept Yes** or **No** option to save the changes.



**Update Excise Reporting UOM** screen displays all the excise Stock items created under the Excise Unit.



#### ii. Tariff - wise

Tariff - wise update allows to define the Excise Reporting UOM to the excise Stock items grouped under the specific Tariff Classification.

To update Excise Reporting UOM, In Select Excise Unit screen

- Name of Excise Unit: If company has more than one excise unit select the appropriate Excise Unit from the List of Excise Units to update the Reporting UOM to the stock items belonging to the excise unit selected. if in the company has only one excise unit then that excise unit name will be displayed by default.
- Name of Tariff: To update the Reporting UOM of stock items created under specific Tariff Classification select the Tariff classification from the List of Tariff Classifications. E.g ABC Company wants to update the Reporting UOM of the stock items created under the tariff Classification - Industrial Oil
- Name of Base Units: Select Any from the list and press enter to view Update Excise Reporting UOM screen

Select Excise Unit	ABC Co	Ctrl + M		
Current Period	Update Excise I	Reporting UOM	List of Tariff Classifications	
1-4-2010 to 31-3-2011	Name of Excise Unit :	Daxesh Petrochem Pvt. Ltd.	J Any Acetone	
List of Selected Com	Name of Tariff	ndustrail Oil	Actional Antioxydent DPBC	
Name of Company	Name of Base Units 2	Any	AOC Óil Caustic Soda Flakes	
ABC Company			Claustic Soda Lye Clay D M F	
			Heavy Alkylate Industrail Oil	
			 IRON & STEEL	

Figure 1.12 Tariff Selection screen

#### Update Excise Reporting UOM screen appears as shown

Update	Excise Reporting UOM			ABC Company				Ctrl + M 🗵
Excise U	nit Name : Daxesh Petrochem	Pvt. L	td.				1-Apr-2010 to 1	13-Dec-2010
Unit of Me	easure : <sup>J</sup> Any E	xcise F	Reporting UOM:					
SI. No.	Name of Stock Item	-	List of Ex	cise Reporting UOM	Units	Excise Reporting UOM	Conversion	Factor
1	DAX SUPER MG 20 W 40 DAXTHERM-500	Indus	Excise UOM  J Any  1KKWH C/K CM CM3 G GI F/S KG KL L M M2 M3 MM MT PA Q U U	Description 1000 Kilowatt Hours Carats Centimetre Cubic Centimetre Grams Gram of Fissile Isotopes Kilograms Kilolitre Litre Metre Square Metre Cubic Metre Milimetre Milimetre Milimetre Milimetro Number of Pairs Quintal Ton Thousand in Nos Numbers	oms	LTR LTR	LTR	LTR LTR

Figure 1.13 Update Reporting UOM screen

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In Update Excise Reporting UOM screen, application displays only those stock items which are grouped under the Tariff classification for which the report is viewed.

If all the items grouped under the tariff classification have single Reporting UOM then, in Excise Reporting UOM field select the applicable Excise UOM from the List of Excise Reporting UOM.

**Example**: For **all the excise Items** grouped under the Tariff Classification - **Industrial Oil** Unit of Quantity is L (Litre) then select L in **Excise Reporting UOM** field and define the Conversion Factor. Press **Ctrl + A** (short cut key to save the changes) or press **Enter** till you reach Accept **Yes** or **No** option.

Update	Excise Reporting UOM			ABC Company				Ctrl + M 🛛
Excise U	Init Name : Daxesh Petrochem	Pvt. L	td.				1-Apr-2010 to	o 13-Dec-2010
Unit of M	leasure : <sup>J</sup> Any E	xcise F	Reporting UOM:	L				
SI. No.	Name of Stock Item		List of E	xcise Reporting UOM	Units	Excise Reporting UOM	Conversio	on Factor
	DAX SUPER MG 20 W 40	Indus	Excise UOM	Description				
		Induc	<sup>J</sup> Any 1KKWH	1000 Kilowatt Hours		L	L	LTR
4	DAATHERNI-300	indus	C/K CM	Carats Centimetre		L	L	LTR
			CM3	Cubic Centimetre				
			GI F/S	Gram of Fissile Isotopes				
			KG KL	Kilograms Kilolitre				
			L	Litre				
			M M2	Metre Square Metre				

Figure 1.14 Update Reporting UOM screen

If the stock Items grouped under the tariff classification - Industrial Oil have different Reporting UOM then, in Excise Reporting UOM field select Any from List of Excise Reporting UOM. Update Reporting UOM only to those stock items where ever there is discrepancy and retain the Reporting UOM of other items intact.

To define the Reporting UOM to Stock item press **Enter** cursor will move to Reporting UOM column, select the stock item and define the Reporting UOM.

Update	Excise Reporting UOM		ABC Compar	ıy				C	trl + M	l ×
Excise U	nit Name : Daxesh Petrochem	Pvt. Ltd.				1-A	pr-2010	) to 13	B-Dec-2	2010
Unit of M	Unit of Measure : J Any Excise Reporting UOM: J Any									
SI. No.	Name of Stock Item	Tariff Name	HSN Code	Units	Excise Reporting UOM	(	Conver	sion F	Factor	
1	DAX SUPER MG 20 W 40	Industrail Oil	27101980	LTR	L	1	L	=	1 L	.TR
2	DAXTHERIVI-500	Industrali Oli	27101980	LIR	KL	1	KL	=	1 1	TR

Figure 1.15 Update Reporting UOM screen

Press Ctrl + A (short cut key to save the changes) or press Enter till you reach Accept Yes or No option to save the changes.

Similarly, user can select to update Reporting UOM to stock items grouped under other Tariff Classifications.



#### iii. Base Unit-wise

Base Unit-wise update allows to define the reporting UOM to the excise Stock items grouped under the specific Base Unit.

To update reporting UOM, In Select Excise Unit screen

- Name of Excise Unit: If company has more than one excise unit select the appropriate Excise Unit from the List of Excise Units to update the Reporting UOM to the stock items belonging to the excise unit selected. if in the company has only one excise unit then that excise unit name will be displayed by default.
- **Name of Tariff**: Select **Any** from the List of Tariff Classifications.
- Name of Base Units: To update the Reporting UOM of stock items with specific base unit, select the Base Unit from the Units list. E.g. ABC Company wants to update the Reporting UOM of the stock items with base unit Kgs.



Figure 1.16 Base Unit Selection

Press Enter to view Update Excise Reporting UOM screen

The Update Excise Reporting UOM screen appears as shown:

Update	Ctrl + M 🗵					
Excise Ur	nit Name : Daxesh Petrochem I	Pvt. L	td.			1-Apr-2010 to 13-Dec-2010
Unit of Me	easure : <b>Kgs</b> Ex	cise F	Reporting UOM:			
SI. No.	Name of Stock Item	-	List of Excise Reporting UOM	Units	Excise Reporting UOM	Conversion Factor
			Excise UOM Description			
1	ACETONE	Acet				
			- Any 1KKWH 1000 Kilowatt Hours		Kgs	
2	CAUSTIC LYE	Caus	C/K Carats		1/	
	Ormatica Orada Eletron		CM Centimetre		r\gs	
3	Caustic Soda Flakes	Caus	CM3 Cubic Centimetre		Kac	
4		Cour	G Grams		rxys	
"	CAUSTIC SODA ETE	Caus	GLE/S Gram of Fissile Isotopes		Kas	
5	CLAY ( ACTIVATED FULLARS FARTH	Clav	KL Kilolitre			
Ĩ		,	L Litre		Kas	
6	N-BUTANOL	N Bu	M Metre		Ŭ	
			M2 Square Metre		Kgs	
7	OLEUM	Oleu	MM Millimetre			
			MT Metric Tonne		Kgs	
8	PETROLEUM SULPHONATE	Petro	PA Number of Pairs			
			Q Quintal		Kgs	
9	RECOVERED IPA	I.P.A	TIL Thousand in Nos		1/	
40			U Numbers		kgs	
10	Recovered Ivietnanol	weth	-		Kas	
11	Receivered Teluene	Tolur			1.99	
	Recovered Toldene	Torue			Kas	
12	Sodium Petroleum Sulphonate	Petro				
					Kgs	
13	SPENT ACETONE	Acet				
					Kgs	
14	Spent I.P.A	I.P.A				
						7 more

Figure 1.17 Update Reporting UOM screen

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In Update Excise Reporting UOM screen, application displays only those stock items with the base unit **Kgs**.

If all the items with specific existing Reporting UOM have same Excise Reporting UOM applicable then, in Excise Reporting UOM field select the appropriate Excise UOM from the List of Excise Reporting UOM.

**Example**: For **all the excise Items** with existing Reporting UOM as Kgs, the applicable Excise UOM is **KG** (kilogram). Select **KG** in **Excise Reporting UOM** field and specify the conversion factor to each item. Press **Ctrl + A** (short cut key to save the changes) or press **Enter** till you reach Accept **Yes** or **No** option.

If the stock Items with specific existing Reporting UOM have different Reporting UOM applicable then, in Excise Reporting UOM field select Any from List of Excise Reporting UOM. Update Reporting UOM only for those stock items where ever there is discrepancy and retain the Reporting UOM of other items intact.

To define the Reporting UOM for other Stock items press **Enter**, the cursor will move to **Excise Reporting UOM** column, select the stock item and define the Reporting UOM.

Press Ctrl + A (short cut key to save the changes) or press Enter till you reach Accept Yes or No option to save the changes.

Similarly, user can select to update Reporting UOM for stock items with other Base Units.

#### 1.2.1.2 Tariff/HSN Code Validation

Each and every goods manufactured or produced have to be classified for finding out the rate of duty applicable. Accordingly, Central Excise Tariff Act 1985 classifies all the goods under 91 chapters and specific code is assigned to each item. This code is called Tariff Classification code, which consists of 8 digits.

If the **HSN Code** specified in the **Tariff Classification** is less than 8 digits, such Tariff Classifications will be displayed for validation

Select No/Invalid Tariff/HSN Code and press Enter to view Tariff /HSN Code Validation screen

Tariff /	HSN Code Validation	ABC Company	Ctrl + M 🗵
Excise Un	it Name : ABC Company		1-Apr-2010 to 13-Dec-2010
SI. No.	Name of Tariff	HSN Code	Remarks
1	Antioxydent DPBC		HSN Code should be Eight Digits only
2 3 4 5 6 7	Clay D M F LIME PLANT AND MACHINERY. Plastic Plant & Machinery Stores Materials	902700 8419010	HSN Code should be Eight Digits only HSN Code should be Eight Digits only

Figure 1.18 Tariff Name/ HSN Code validation screen

 Tariff /HSN Code Validation report displays the details of Name of Tariff, HSN Code and Remarks.



Remarks displays the reason why the Tariff classification to be validated. In the above screen the HSN code defined for the Tariff classification contains 6 digits where as the HSN Code should of 8 digits.

Remark will be displayed for all those Tariff classification where the **HSN Code** is **less/ more than 8 digits**. Correct the HSN code by specifying the correct **8 digit** code. Once the correction is made, application will not display the remarks.

Tariff / HSN Code Validation ABC Company Ctrl + M 🗴							
Excise Un	it Name : ABC Company		1-Apr-2010 to 13-Dec-2010				
SI. No.	Name of Tariff	HSN Code	Remarks				
1 2 3 4 5 6 7	Antioxydent DPBC Clay D M F LIME PLANT AND MACHINERY. Plastic Plant & Machinery Stores Materials	95844564 96859210 36695471 35695877 90270095 84190104 73684521					
			Accept ?				
			Yes or No				

Figure 1.19 Completed Tariff Name/ HSN Code validation screen



Tally.ERP 9 looks only for **8 digits/numbers** and **ignores** the **dot** or **space** between the numbers.

Press **Enter** to accept the Tariff/HSN Code Validation. On accepting the Tariff/HSN Code validation, E-Return Validation screen will not display the Type of Error - No/Invalid Tariff/HSN Code and the corresponding Error Count.



#### 1.2.1.3 Negative Quantity Validation

In a Manufacturing industry the Finished goods stock will be available for sale only when those goods are manufactured. In Tally.ERP 9 the manufacture of goods are accounted through Manufacturing Journal or Excise Stock journal

If the excise stock items created and identified as **Finished Goods** are sold without recording the **manufacturing journal** or **Excise Stock Journal** then in excise reports - **Daily Stock Register** and **Form ER 1** the **Closing Balance** of Stock item will be displayed as Negative Stock.

While generating ER 1 E-Return if there are any stock items (Finished Goods) with negative stock such stock items will be displayed in **Negative Quantity Validation** screen with the remarks as **Record Manufacturing Journal** indicating that Manufacturing Journal is not recorded to account the manufacture of stock.

Select Negative Quantity and press Enter to view Negative Quantity Validation screen

Negative	e Quantity Validation	ABC Company		Ctrl + M 🗙
Excise Un	it Name : ABC Company			1-Apr-2010 to 13-Dec-2010
SI. No.	Name of Tariff		Negative Balance	Remarks
			<b>*</b>	
1	ACETONE		(-)4.587 Kas	Record Manufacturing Journal
2	DAX SUPER MG 20 W 40		(-)86,152 LTR	Record Manufacturing Journal
3	DAXTHERM-500		(-)630 LTR	Record Manufacturing Journal
4	Recovered Methanol		(-)10,260 Kgs	Record Manufacturing Journal
5	Sodium Petroleum Sulphonate		(-)41,800 Kgs	Record Manufacturing Journal
				Ŭ

Figure 1.20 Negative Quantity Validation Screen

To correct the negative quantity record a **Manufacturing Journal** or **Excise Stock Journal** for the items displayed as Negative Stock.

Check **Daily Stock Register** to know when the Excise Stock has become Negative and accordingly record the manufacturing Journal in appropriate period.



#### 1.2.1.4 Identify Notification Type - Tariff/Non-Tariff

As per the E-Return requirement when the same finished goods are cleared **locally** as well as **exported** then the details of clearances have to be captured separately based on the **Notifica-tion Type** - whether under **Tariff** or **Non-Tariff** Notification

- Tariff Notification Tariff notification are issued to make amendments to excise tariff act i.e. to make amendments to duty rates. The rate can be either exempted or concessional rate.
- Non-Tariff Notification NT notification are issued to make amendments or to give effect to any provisions of excise rules i.e to specify or amend any procedural matters.

For identification of Notification Type, Tally.ERP 9 will display all the Excise Sales in which Notification Number is specified/entered

#### Select Identify Notification Type - Tariff/Non-Tariff and press Enter to view Identify Notification Type screen

Identify No	tification Type	ABC Company			Ctrl + M 🗴
Date	Particulars	Vch.T	Гуре	Vch.No.	Notification No.
1 10 00 10				050	514/750
4-12-2010		Sales@15	5%(Ex. Exempted)	859	EM/4758
8-12-2010		Sales	(Export)	8596	EX/9582

Figure 1.21 Notification Type Identification Screen

The Identify Notification Type screen displays the Date, Particulars, Voucher Type, Voucher Number and Notification Number of the Sales Invoices.

To identify the Notification Type for a transaction select the transaction and press Enter to view the Sales Invoice.

In **Excise Sales invoice**, a new field **Notification Type** has been provided. Go to Notification Type field and select the appropriate Notification Type from the List.



Accounting Voucher Alteration (Secondary)	DAXESH PETROCHEM PVT LTD (201	0-11)		Ctrl + M 🛛
Sales@15%(Ex. Exempted) No. 859 Ref. :	Voucher Class : Sales@15%(Ex.	Exempted)		4-Dec-2010 Saturday
Excise Unit : Daxesh Petrochem Pvt. Ltd.				
Excise Book Name: DPPL	Serial No. 136			
Party's A/c Name : AAHNIK PETROLEUM Nature of Removal : Exempt Current Balance : 1,49,026.55 Dr Sales Ledger : GUJ SALES @15%	Notification Number : EM/4758	SI.No in Notification :	Price Level : J N Notification Type	ot Applicable Tariff List of Tariff Type
VAT/Tax Class : Sales @ 15%				Non Tariff
Name of Item		Quantity	Rate per Disc. %	Tariff
ACETONE Rate of Duty : 14%		<b>4,587 Kgs</b> ( 22 LTR )	27.65 Kgs	1,28,630.33
Output VAT @ 15%			15 %	1,26,830.55 19,025.00
Output Additional VAT @ 2.5%			2.50 %	3,171.00
Show Statutory Details ? No Narration:		4,587 Kgs		1,49,026.55

Figure 1.22 Selection of Notification Type

Press **Enter** to accept the Voucher alteration.

On selecting the **Notification Type**, excise sales invoice will not be displayed to identify Notification Type screen.

After all the validations, E-Return Validation screen will not display the Type of Error and the corresponding Error Count.



The completed **Exporting ER 1 E-Return** screen is displayed as shown:

Exporting ER1 E-Return						
Excise Unit Language Format Export Location Output File Name	: ABC Company : Restricted (ASCII Only) : XML (Data Interchange) : C:\Tally.ERP9 : AAAC S6092DXM001_0208201	114440PM.xml				
From To	: 1-12-2010 : 31-12-2010					
Place	: Bangalore					
Remarks	: Monthly Return 1-12-2010 to 31-12-2010	Export ?				
Validation	: Yes	Yes or No				

Figure 1.23 Dealer Excise Export screen

Deress Enter to export the Return.





Before generating E-Return ensure that all the transaction details are properly captured in Form ER 1

Tally.ERP 9 allows to configure the E-Returns. To configure press **F12: Configure** from Exporting ER 1 E-Return screen to view Configuration screen.

Configuration screen displays 3 configuration options

- Show Excise Duty Amount Round Off: By default, this option will be set to Yes because, the ER 1 E-Return Requirement has clearly stated that all the duty amount has to rounded off to the nearest Rupee.
- Round Off Quantity to Two decimals: By default this option will be set to Yes because the ER 1 E-return requirements has clearly stated that Quantity can be in Decimals.
- Nil Return: By default this option will be set to No. Set this option to Yes if you want to generate Nil Return for a month in which there are transaction carried out but wants to pay the duty of the previous period with penalty or interest.



If the user generates E-Returns by setting the option **Show Excise Duty Amount Round Off** to **No**, the ACES application will not allow the Assessee to upload the Returns.

The exported file will be placed in the Tally.ERP 9 Directory with the file name as specified above and ready for **upload**.



Name         Date modified         Type         Size           ▶ Data         2/8/2011 11:48 AM         File folder           ▶ Lang         2/8/2011 11:48 AM         File folder           ▶ AAACS6092DXIM001_02082011144440PM         2/8/2011 2:47 PM         XML Document         27 KB           ▲ AACES_ER1_xsd         7/30/2010 2:58 PM         XSD File         54 KB           ■ lockconverter         2/8/2011 8:55 AM         Application         204 KB           ■ stat.900         2/7/2011 4:35 PM         900 File         3,844 KB           ■ tally         2/8/2011 9:06 AM         Application         1,387 KB           ■ tally         2/8/2011 9:06 AM         Application         1,387 KB           ■ tally/Taingration         2/8/2011 9:10 AM         Application         1,387 KB           ■ tally/Taingration         2/8/2011 9:11 AM         Application         1,387 KB           ■ tally/Taingration         2/8/2011 9:11 AM         Application         577 KB           ■ tally/Taingration         2/8/2011 9:11 AM         Application         571 KB           ■ tally/eigtstf         2/8/2011 9:01 AM         TSF File         220 KB           ■ tallycicstref         2/8/2011 9:01 AM         TSF File         112 KB           ■ tallycice					
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Idlserver.dll         2/8/2011 9:00 AM         Application extens         7,024 KB           Inicows.dll         5/21/2009 7:43 PM         Application extens         253 KB           Inicows.dll         2/8/2011 9:11 AM         Application         1,793 KB		tdlfunc	2/8/2011 12:15 PM	Text Document	0 KB
Image: Second state         5/21/2009 7:43 PM         Application extens         253 KB           Image: Second state         2/8/2011 9:11 AM         Application         1,793 KB		🚳 tdlserver.dll	2/8/2011 9:00 AM	Application extens	7,024 KB
Image: System         2/8/2011 9:11 AM         Application         1,793 KB		🚳 unicows.dll	5/21/2009 7:43 PM	Application extens	253 KB
	6	🔐 uninstall	2/8/2011 9:11 AM	Application	1,793 KB

Figure 1.24 Exported file in Tally.ERP 9 folder





Users can verify the correctness of the E-Returns generated from Tally.ERP 9. To compare the data structure of file generated from Tally.ERP 9 to the data structure specified

- Copy ACES\_ER1.xsd file into Tally.ERP 9 folder
- Open the **Returns** generated form Tally.ERP 9 in **Slick Edit** (tool which is used to check the correctness of the XML files)
- On opening the file, slick edit compares the structure to ACES\_ER1.xsd file available in Tally.ERP 9 folder and gives the Out-Put as Valid (If there are no errors) or will displays the errors found in the document.

SlickEdit - [C:\Tally.ERP9_Rel 3.0_Build 46\AAACS6092DXM001_02082011144440PM.xml]	
Eile Edit Search View Project Build Debug Document Macro Tools Window Help	_ 8 X
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Projects a X <a>ACES xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xsi:noNamespaceSchemaLocation="ACES_ER1.xsd"&gt;</a>	*
No workspace open <	E
<pre></pre>	
RETURN-YEAR>2010	
<pre><month>December</month></pre>	
<registration-number>AAAC56092DXM001</registration-number>	
<assessee-name>DAXESH PETROCHEM PVT LTD</assessee-name>	
<nil-return>No</nil-return>	
<ltu>No</ltu>	
<clearance-details></clearance-details>	
<clearance-detail sl-no="1"></clearance-detail>	
<uescription>Acetone</uescription>	
<ul> <li>&lt;0PENING-BALANCE&gt;<!--0PENING-BALANCE--></li> <li>&lt;0PENING-BALANCE&gt;</li> <li>&lt;0PENING-ADDITED&gt;</li> <li>&lt;0PENING-BALANCE&gt;</li> <li></li></ul>	
<pre><quantity cleaners<="" pre=""></quantity></pre>	
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<pre>cclEarance_DETAILSLNO=""&gt;</pre>	-
AAACS6092DXM001_02082011144440PM.xml	
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Deciment is valid	
Search Search Symbol References Dud C Dutput	
Line 165 Col 9	59 RW REC Ins U+000D

To compare the E-Returns users should have **Slick Edit** (licensed version) installed or can use any other tool which supports to check the XML file structure.